

St. Andrew Parish Holts Summit, Missouri

MINUTES

Parish Council Meeting

May 5, 2010

PRESENT: Msgr. Greg Higley, Joe Veit, Shelly Stumbaugh, Connie Schepers, Karen Jacquin, Larry Hartman, Brian Schulte, Jeanine Kunz, Vicki Clark, Lana Massman, Matt Fischer, Richard McMichael and Jim Keeven.

ABSENT: Deanna Haslag, Jill Coyne and Deacon David Thompson

CALL TO ORDER: Vice President Brian Schulte called the meeting to order.

OPENING PRAYER: Msgr. Greg opened the meeting with a prayer.

APPROVAL OF MINUTES: Vicki Clark made a motion to approve the minutes and it was seconded by Jeanine Kunz.

COMMISSION REPORTS:

NEW BUSINESS

Msgr. asked if the agenda could be amended to allow Earl and Vickie Pabst to report on Why Catholic? Why Catholic? Is an adult faith formation based on Scripture and the Catechism of the Catholic Church. It is a four-year program and we have just completed the first year, *The Profession of Faith*. The Parish Council voted in 2009 to participate for one year and reevaluate at the end of the 12 sessions. The goal was to have 100 parishioners at St. Andrew participate. We had seven small groups with 66 parishioners participating. When the first year was completed, a survey was taken of the groups asking the following three questions: 1) Did you find Why Catholic? Beneficial? 2) Would you recommend that Why Catholic? Continue at St. Andrew's? 3) Would you participate in the second year of Why Catholic? The responses to all the questions were unanimously "yes". Participants will continue to pay the \$10 cost for the booklets. Msgr. also reported there are two retreats or Days of Recollection which are open to everyone in the diocese whether or not they participated.

Karen Jacquin made a motion we approve the second year of Why Catholic? And Jim Keeven seconded the motion. It was decided by the Parish Council to participate the second year and reevaluate again next year.

ADMINISTRATION

Minutes of the Administration Commission Meeting

Larry Hartman spoke of the following items that were in the Administration Commission minutes of both March 15 and April 29, 2010 meetings.

Eagle Scout Project: On March 15 the commission members were presented with a new Eagle Scout Project by Josh Evers. The project consists of the placement of new benches in the outdoor stage area and would complement the existing benches. The members voted unanimously to accept the project. (Update) The Commission learned in the April 29, 2010 meeting that the project had been completed. Josh Evers was able to get most of the supplies donated by Scruggs Lumber Company and the Knights of Columbus had given him a donation of money as well.

Budget Reports: Msgr. Higley distributed two finance reports. One was the budget and the other was the Income/Expense Comparison of July 2009 through March 2009 and July 2009 through March 2010. He reported we are doing well in spite of the economy. Expenses are a little over budget. In the future we need to look at improvements because of repairs needed on the parking lot. **(The same was handed out and discussed at the parish council meeting.)**

Office Intercom System: Deanna asked the commission to consider looking into installing an intercom system to enable her to be aware when deliveries are made or visitors need to talk to her. When she is working in the office

and the doors are locked she doesn't hear outside noise or if someone is knocking on the doors. Msgr. will talk to Deanna about obtaining a list of prices to consider.

Key Pad on Chapel Door: Tom Gredell asked if there was progress regarding installing a keypad on the outside Good Shepherd Chapel Door. Msgr. stated one proposal was given and it was an expensive one. Richard McMichael has a keypad that has never been installed. He and Steve McMichael will check to see if it will work.

Parking Lot Repairs: Joe stated the west side of the parking lot needs repairing. Water pools by the Good Shepherd Chapel. Britt Smith believes the majority of the water comes from the irrigation system. The base under the asphalt wasn't deep enough when the paving was completed. One option would be to put in a drain inlet or a gravel ditch possibly with a pipe. The area of pavement would have to be dug down and a proper base installed with a proper thickness of pavement or concrete and a proper drain. Tom suggested the ditch be dug deeper in addition to the drains. Msgr. reminded the commission we originally planned to do this in increments. We will probably bid out the job. Britt offered to put together at least three possibilities for the council to choose from. Msgr. would like to see the work completed by the end of June because all weekends until then are free of weddings. In light of his request, Britt suggested those who present bids be told up front there is a need to have it done quickly. He also stated some companies could do the prep work, lay base and pave all in a few days time. He will draw up sketches and solutions. Larry asked if we could get bids for both asphalt and concrete.

Roof Leak: There was a leak in the entry to the gym after the last rain. The roof has never been replaced. Msgr. asked if a pitched roof could be constructed or if a membrane would last? The last membrane was installed in 1977 and has lasted this long. Msgr. asked Joe to call Randy and see if he could get some bids for us. Msgr. also spoke of the leak in the area by the piano and the fact that area also will need to be addressed in the future.

The Commission will reconvene on May 12 at 7:00 p.m. to discuss options of parking lot repair.

End of minutes of Administration Commission.

After the Commission minutes were read, Richard stated he doesn't believe the keypad will work because of the type of door we have, but he is still checking.

Building and Grounds Discussion:

Concerning the roof leak, Msgr. Higley stated we need movement on the repairs soon. Joe said Randy had two people who will present bids on the flat roof repair. Jeanine Kunz made a motion that we fix the roof when we choose from the bids given. Karen seconded. Msgr. also spoke of the leak by the piano. Dennis Hagenhoff had told him that it leaked again when we had the last heavy rain. Msgr. is concerned that mold may form if the carpet doesn't dry quickly.

Karen asked about the intercom and Msgr. explained that because the doors are kept locked when Deanna is working, she needs to be able to speak with those outside to see what they want. Jim spoke of an intercom system that is tied in with a keypad system.

Larry asked if anyone was concerned about the parking lot repairs before Britt gets the proposals. He explained that part of the problem is a lack of a good base under the asphalt.

Joe reported there will be a work day in the cemetery. No date was given as yet.

Office Update: Deanna couldn't be here and there is nothing to report. The council was given an updated list of parishioners and a Parish Council Member contact list.

Budget: Msgr. distributed the budget reports to the members and explained the budget form was a comparison of the past nine months and the same time period last year. He pointed out the amount of money coming in in envelopes and that it is a sensitive item. This past year envelopes have brought in more than budgeted. The line item for refunds is much bigger this year because of the insurance payment for the water damage in the old rectory. He also pointed out the amount donated in the *Capital Improvements* envelope.

EDUCATION

Minutes of the Education Commission Meeting, April 28, 2010

Morning Glory: Jill gave a report on the Morning Glory class stating the last class was April 25. There were 8 children in attendance. The average class size for the year was 8-10. Many parents volunteered to help with the program. Laura Allen, who assisted Jill in creating Morning Glory, has moved. Jill is looking for someone to help her with lesson plans and to run the program. We are excited that we have had two successful years with the program and look forward to many more.

PSR: Fr. Greg gave a brief report on PSR. On April 25, the 7th and 8th grade made cookies and served them to the parish after mass as an appreciation from PSR. First Communion is being held on May 2nd. May 9 will be the last PSR class with the awards assembly in Viet Hall and May Crowning will be held during Mass.

CYO: Cindy was unable to attend the meeting, but Shelly reported that CYO held a bonfire last weekend, April 25. Mike and Cindy Gorman will no longer be running CYO after this summer and are looking for someone (or a group of people) to volunteer to run it.

Adult Education/RCIA: Fr. Greg reported 15 people entered the Church on April 3rd. Ten of those were converts from other churches and three were baptized.

Parish Library: No report.

St. Peters School: Nancy Crocker did not attend the meeting. Mike Coyne gave Jill a brief summary of the meeting. The Smart Boards have arrived but haven't been installed. There are currently 20 children enrolled in the Pre-school. Plans for the drop off procedure on the pre-school have been approved. There will be no car line as all pre-school children will be walked in. Little Olympics for 4th and 5th graders was this weekend, May 1. Awards banquet for 5-8 grades will be held May 4 and 5. The School Advisory Board has been reviewing Rosetta Stone which is an online teaching source of foreign languages. We have been trying it out at home and it is easy to follow and fun to do. There has been lots of discussion about adding the online grading to the school. Parents could access their children's grades daily to see how they are doing. They could also see their attendance, lunch menu and lunch account. This program would make automated phone calls for snow days to all families of the school and send lunch invoices. The Mother/son dinner is May 8 at the Sellinger Center. They provide dinner and tickets to a movie. Msgr. Lammers stressed how important tithing is to the school and also spoke about parents being held accountable for attending Mass on the weekend and taking their children to Mass. Elections for new officers of the School Advisory Board will be held at the next meeting. The next meeting is June 30.

End of Education Commission Minutes

SOCIAL CONCERNS

Minutes of the Social Concerns Commission, April 22, 2010

Marsha Kennison welcomed the new members to the committee and explained what the committee does throughout the year:

Keeps a supply of medical equipment; Purchase memorial boxes if needed for deceased members of the parish; Organize funeral dinners (make calls for food, purchase ham, beverages); Send welcome packets to new parishioners (letter, picture directory, time and talent sheets, letter about St. Peter's school, list of contact persons, list of activities during the year); Collect food for the Samaritan Center and SERVE – box is in church all year; Empty prescription bottles to be recycled; Quarter Sunday collections – June, August, and December to Samaritan Center and July and October to SERVE; Monetary assistance to families or individuals throughout the year (car repair, medicine, food voucher); thanksgiving food baskets (local schools give names of families in need); Christmas families – Giving tree in church for gifts to be purchased; School supplies; Radio Mass yearly; Soup Kitchen.

Marsha distributed the budget for the year and explained the different expenses and income to the committee.

There was discussion concerning the school supplies drive. A suggestion was to possibly change the way supplies are collected. The schools (North, Callaway Hills and New Bloomfield) do not receive supplies from the Pack the Bus or Samaritan Center drive. It will be discussed more at the next meeting.

Marsha reported someone had requested assistance with a car repair. The same person had recently received help with utilities. Discussion followed and suggestions made on what to contribute.

Soup Kitchen – Helen Manson distributed the soup kitchen budget for the past three years and explained the history and progress of the kitchen. It started in Holts Summit at the Lions Club building serving on Thursday evenings. The current number of dinners served is approximately 65-75 nightly. Helen discussed needs for the kitchen. Another large electric roaster is needed. Motion was made and seconded to purchase the roaster. Motion carried. Discussion followed concerning the costs of running the kitchen.

The next meeting will be Wednesday, June 30 at 7 p.m.

Following the minutes, Jeanine Kunz reported close to 81 are served on Tuesday nights (counting second helpings). Helen has been looking for a roaster to buy but it is a seasonal item and she can't find one now. Jeanine answered questions the members had concerning the soup kitchen.

WORSHIP AND SPIRITUAL LIFE

Minutes of the Worship and Spiritual Life Commission, April 13, 2010

Homebound: Coletta Rogers reported they are still visiting Darrel and Pat Brascher and Anna Marie Farris.

Prayer Line: Barb Hartman reported there was some trouble about a message not getting through to the proper people. Barb also asked Matt Fischer to contact Deanna about putting Elaine Thompson down as co-chair for the Prayer Line and asked if Matt would get information on a "Seder Meal".

Nursing Home Visit: Marsha Clingman had nothing new to report. She stated the Ladies Altar Sodality visits Summit Villa at least once a month with treats.

Vocations: Jim Evers stated the Vocations Cross is filled up through August.

Jim Keeven reported on Christ Renews His Parish. Jim stated it lasts about 1 ½ days (Saturday and Sunday) and the guests stay overnight at the church. There are groups for men and groups for women. Jim stated it has been very successful in other parishes.

The next commission meeting will be held June 8th at 6:30 p.m.

After the minutes were read there was discussion concerning the Seder meal. Vicki Clark explained the Seder she held for her PSR group one year.

It was also reported Margie Hagenhoff asked if we could advertise in the bulletin to obtain more plant stands. People could build or donate them. Msgr. asked her to write something up and put it in the bulletin. Perhaps someone who works with wood could construct some to match the woodwork in the Sanctuary.

PARISH COUNCIL OLD BUSINESS

Msgr. Higley asked about Ethan Veit's Eagle Scout project. Joe stated some of the equipment isn't in yet. Joe told Ethan it would be good to have it completed by Memorial weekend. There will be a Memorial Mass outside in the cemetery on Memorial Weekend if the weather is dry.

MSGR. HIGLEY'S COMMENTS:

Msgr. Bishop Gaydos was here April 15 for Confirmation and 28 were confirmed. There was a good group of RCIA people this year too.

Msgr. closed with a prayer.

NEXT MEETING: The next meeting is July 7, 2010.

Respectfully submitted,
Connie Schepers, Secretary